

FEBRUARY 4, 2019 – REGULAR MEETING - #5
VOLUME 22

MEETING

The Ross County Board of Commissioners met on this day, February 4, 2019, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:10 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

MINUTES APPROVED

Mr. Neal moved, Mr. Garrett seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, of January 28, 2019, be approved as submitted.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Garrett moved, Mr. Neal seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order	Pay To Name	Total Value
1/15/2019	2019000218	Abruzzino, Thomas D.	609.39
1/25/2019	2019000685	Accurate Heating & Cooling	3175.00
1/15/2019	2019000728	Ace Truck Body, Inc.	285.74
1/24/2019	2019000123	Advance Auto Parts	100.55
1/8/2019	2019000721	Advanced Services	658.73
12/30/2018	2019000720	Advantage Data Systems	25.98
12/30/2018	2018002440	Advantage Data Systems	1750.00
12/18/2018	2019000438	American Electric Power	171.09
12/12/2018	2019000563	American Electric Power	12594.54
12/21/2018	2019000266	American Electric Power	79.66
1/29/2019	2019000193	Amencan Electric Power	170.00
12/15/2018	2019000564	Amencan Electric Power	114.82
12/19/2018	2019000067	American Electric Power	72.62
1/25/2019	2019000520	APCO, AFC, Inc.	169.00
12/12/2018	2018001829	AT&T Mobility	48.72
1/28/2019	2019000173	AutoZone	93.99
1/6/2019	2019000582	Axis Forensic Toxicology	358.00
1/6/2019	2018002709	Axis Forensic Toxicology	290.00
1/21/2019	2019000559	B & C Communications	850.00
1/24/2019	2019000384	B.P.O.E., Elks Lodge #52	250.00
1/25/2019	2019000053	Bamington, James E. CO, LPA	1532.00
1/16/2019	2019000482	Barry W. Daniels	12.54
1/28/2019	2019000054	Bevins, Walter A.	62.00
1/23/2019	2019000053	Bevins, Walter A.	104.00
1/24/2019	2019000728	Bob Sumerel Tire Co.	948.00
1/30/2019	2019000054	Brady, Matthew P.	716.00
1/23/2019	2019000053	Bunstine Law Office	488.60
2/15/2019	2019000806	Bureau of Workers Compensation	1670.00
12/10/2018	2018002755	CDW Government, Inc.	869.98
12/6/2018	2018002754	CDW Government, Inc.	86.97
12/26/2018	2019000001	CEBCO	667134.90
1/9/2019	2019000725	Central Auto Parts	139.18
1/4/2019	2019000728	Central Auto Parts	1348.89
1/1/2019	2019000504	Chillicothe Gazette	9.99
12/3/2018	2018002716	Chillicothe Signs & Screen Pmting	300.00
11/9/2018	2018002414	Chillicothe Tents for Events, LLC	250.00

Invoice Date	Purchase Order	Pay To Name	Total Value
11/9/2018	2019000738	Chillicothe Tents for Events, LLC	125.00
1/23/2019	2019000056	CNBLAW, LLC	125.00
1/28/2019	2019000056	CNBLAW, LLC	125.00
1/28/2019	2019000200	Columbia Gas of Ohio	188.50
1/25/2019	2019000336	Columbia Gas of Ohio, Inc.	1260.29
1/25/2019	2019000057	Columbia Gas of Ohio, Inc.	2524.16
12/18/2018	2019000553	Columbia Gas of Ohio, Inc.	2715.95
2/7/2019	2019000772	Columbus Worthington Hospitality, LLC	104.00
3/8/2018	2019000736	Conduent Inc	13496.39
3/8/2018	2018002609	Conduent Inc	7135.61
1/15/2019	2019000215	Cottrill, Kenneth E.	159.38
1/14/2019	2019000622	Cottrill, Treiva J.	966.00
1/24/2019	2019000728	Coughlin Chevrolet of Chillicothe	603.59
1/11/2019	2019000813	Courtview Justice Solutions, Inc.	58.00
1/23/2019	2019000768	Cummins Allison Corp	406.00
1/22/2019	2019000197	Cunningham, Donnal W. Jr.	81.25
1/16/2019	2019000304	Cutright, James K.	1200.00
1/20/2019	2019000558	Dan Ramey Productions, LLC	50.00
1/11/2019	2019000216	Detillian, Jerry R.	506.26
1/23/2019	2019000551	Downtown Auto Body Repair, Inc.	2015.16
1/14/2019	2019000386	DTB Distributors, Inc.	302.58
1/24/2019	2019000386	DTB Distributors, Inc.	644.09
1/17/2019	2019000774	Emergitech, LLC	5672.36
1/17/2019	2019000775	Emergitech, LLC	47167.98
1/17/2019	2019000776	Emergitech, LLC	20224.24
10/19/2018	2019000726	Fastenal Company	281.62
1/24/2019	2019000728	Fire System Professionals	638.00
1/26/2019	2019000769	First Communications, LLC	3.01
12/26/2018	2019000186	First Communications, LLC	89.62
1/24/2019	2019000374	Foulke Block/Althoff	2000.00
1/21/2019	2019000058	GFC Leasing	121.65
1/24/2019	2019000503	GFC Leasing	368.93
1/24/2019	2019000123	Glockner Auto	418.24
1/16/2019	2019000579	Haller Funeral Home, LLC	525.00
1/22/2019	2019000070	Henry Schein Animal Health	109.95
1/20/2019	2018002792	Horizon Business Systems	10685.19
2/1/2019	2019000390	Horizon Chillicothe Telephone	3482.50
2/1/2019	2019000071	Horizon Chillicothe Telephone	1329.39
2/1/2019	2019000732	Horizon Technology	9.95
1/29/2019	2019000551	HR Direct	78.99
12/1/2018	2018001984	Integrated Services of Appalachian Ohio	775.00
12/31/2018	2018001977	Integrated Services of Appalachian Ohio	4375.00
1/29/2019	2019000551	Intrinsic Interventions, Inc	144.25
12/13/2018	2018002814	Jack's Tire & Auto Center, Inc.	20.00
1/22/2019	2019000173	Jack's Tire & Auto Center, Inc.	18.00
1/22/2019	2019000173	Jack's Tire & Auto Center, Inc.	540.52
1/22/2019	2019000131	Jack's Tire & Auto Center, Inc.	20.00
1/18/2019	2019000585	Kent Harshbarger, M.D.	1600.00
1/18/2019	2018002707	Kent Harshbarger, M.D.	1600.00
1/22/2019	2019000728	Kenworth Truck Co.	505.72
1/15/2019	2019000213	Leaman, Robert D. Sr.	646.90
1/8/2019	2019000482	Leo Meyers, Inc.	188.90
1/8/2019	2019000551	Leo Meyers, Inc.	348.00

Invoice Date	Purchase Order	Pay To Name	Total Value
1/29/2019	2019000138	Linda Wood	7.45
1/16/2019	2019000092	Lykins Oil Company	15818.92
1/22/2019	2019000728	Main & High Shortstop	250.00
1/28/2019	2019000123	Matco Tools	36.56
1/21/2019	2019000688	Melvin Stone Co.	13868.40
1/21/2019	2019000728	Menards	253.57
11/27/2018	2019000287	Mid-Ohio Psychological Service, Inc.	600.00
1/18/2019	2019000756	Minney, Lany	284.50
2/21/2019	2019000773	Modern Office Methods, Inc.	203.70
1/23/2019	2019000565	Modern Office Methods, Inc.	38.22
1/23/2019	2019000554	Modern Office Methods, Inc.	76.41
1/23/2019	2019000568	Modern Office Methods, Inc.	38.22
1/23/2019	2019000567	Modern Office Methods, Inc.	191.10
1/23/2019	2019000684	Morton Salt	45762.26
1/23/2019	2019000623	Morton Salt	21984.30
10/26/2018	2019000723	National Association of Counties	1561.00
1/10/2019	2019000621	Office City Express	1620.50
1/24/2019	2019000128	Office City Express	14.99
1/29/2019	2019000710	Office City Express	251.99
1/8/2019	2019000587	Office Depot Inc.	144.87
11/9/2018	2019000551	Ohio Crime Prevention Association	50.00
1/28/2019	2019000087	Ohio CSEA Directors Association	100.00
2/1/2019	2019000303	Ohio Judicial Conference	25.00
1/28/2019	2019000619	Ohio State Association of County Veterans Services Officers	120.00
1/31/2019	2019000770	Ohio Victim Witness Association, Inc.	100.00
1/1/2019	2019000173	OTFCA	275.00
10/15/2018	2018001976	Paint Valley ADAMH Board	7516.78
1/29/2019	2019000065	Paul Minney	5.36
12/31/2018	2019000724	Peachtree Electronic Monitoring, LLC	6680.00
1/25/2019	2019000307	Pike Co. Recovery Council	198.39
1/25/2019	2019000037	Printex Printing	2251.02
1/21/2019	2019000728	Printex Printing	225.00
1/4/2019	2019000175	Printex Printing	29.95
1/24/2019	2019000490	Printex Printing	134.00
1/19/2019	2019000554	Ratchiff, Ralph	136.30
10/12/2018	2019000744	RDI Solutions, LLC	637.50
1/8/2019	2019000194	Ream, Clifford E. Jr.	429.39
1/26/2019	2019000116	Ross Auto Parts	43.91
1/24/2019	2019000173	Ross County Commissioners	400.00
1/17/2019	2019000118	Rush Truck Centers of Ohio	698.12
1/4/2019	2019000551	Sam's Club Direct	22.98
1/14/2019	2019000622	Scholl, Pamela K.	60.00
1/2/2019	2019000123	Scioto Outdoor Power	99.00
1/21/2019	2019000123	Scioto Shoe Mart	140.00
11/2/2018	2019000651	Shanna Haybron	240.30
1/25/2019	2019000078	Shelley R. Harper	54.00
1/22/2019	2019000735	Sherwin Williams Company	108.95
1/22/2019	2019000734	Sherwin Williams Company	51.81
12/12/2018	2019000560	South Central Power Company	26.00
1/31/2019	2019000217	South Central Power Company	300.00
1/24/2019	2019000217	South Central Power Company	300.00
1/23/2019	2019000489	State Electric Supply, Inc.	173.43

Invoice Date	Purchase Order	Pay To Name	Total Value
1/23/2019	2019000074	Sutherlands Radiator Service	37.50
1/10/2019	2019000758	Swango Cabling and Trenching LLC	18708.90
1/25/2019	2019000242	The Water Express	23.50
1/23/2019	2019000755	The Water Express	40.75
1/15/2019	2019000728	Tractor Supply Company	112.91
1/23/2019	2019000743	Treasurer, State of Ohio	100.00
1/17/2019	2019000484	Trinity Services Group	12525.59
1/11/2019	2019000515	UPS	55.94
1/18/2019	2019000123	US Safety Gear, Inc.	145.28
12/20/2018	2019000576	Verizon Wireless	151.93
12/20/2018	2018000940	Verizon Wireless	1990.77
1/18/2019	2019000123	Wagner Rental & Supply of Chillicothe LLC	220.00
1/14/2019	2019000622	Welch, David Michael	680.00
			<u>\$ 995,754.22</u>

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated January 28, 2019 through February 1, 2019, in the amount of \$63,257.95 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO TRANSFER FUNDS

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Auditor be authorized to transfer funds from the General Fund to the following funds, as indicated, according to a request from the auditor of this date:

Emergency Management	\$20,000.00
Computer System Services	\$ 2,000.00

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO ADVANCE FUNDS

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to advance funds from Emergency Management, in the amount of \$20,000; and, Computer System Services, in the amount of \$2,000, according to a request of this date from the auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

APPROPRIATION OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$10,000.00 be appropriated in the Recorder’s Equipment Fund, from unappropriated funds, to account code #238-30-00-7200, Equipment, according to a request of this date from the recorder.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$11,795.48, be appropriated in the Youth Services 401 Reclaim Grant Fund, from unappropriated funds, to account code #420-18-13-7114, Zane Trace Be Here, according to a request of January 29, 2019, from juvenile court.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$464.54 be appropriated in the Jail Diversion Fund, from unappropriated funds, to account code #420-29-07-7800, Reimbursement, according to a request of this date from the sheriff.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$2,814.86 be appropriated in the Hope Partnership Project Grant Fund, from unappropriated funds, to account code #420-20-17-7200, Equipment, according to a request of this date from the court administrator.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$232.58 be appropriated in the Hope Partnership Project Grant Fund, from unappropriated funds, to account code #420-20-17-7550, Other Expense, according to a request of this date from the court administrator.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$22,000.00 be appropriated in the General Fund, from unappropriated funds, to account codes listed below, according to a request of this date from the auditor:

AMOUNT	TO
\$20,000.00	100-01-00-7915, Transfer to EMA
<u>2,000.00</u>	100-00-00-7936, Transfer to Comp. System Services
\$22,000.00	TOTAL

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

TRANSFER OF FUNDS – IV-E & JAIL DIVERSION

Mr. Neal moved, Mr. Garrett seconded, that \$2,000.00 be transferred within the IV-E Fund, from account code #420-18-42-7550, IV-E Other Expense, to #420-18-42-7152, IV-E, Drug Court, according to a request of January 29, 2019, from juvenile/probate.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$11,088.00 be transferred within the Jail Diversion Fund, from account codes listed below, according to request of this date from the sheriff:

AMOUNT	FROM
\$ 8,500.00	420-29-07-7757, Electronic Monitoring
988.00	420-29-07-7155, Communications
500.00	420-29-07-7101, Advertising/Printing
100.00	420-29-07-7550, Other Expense
<u>1,000.00</u>	420-29-07-7150, Supplies
\$11,088.00	TOTAL

AMOUNT	TO
\$ 6,000.00	420-29-07-7001, Salaries
<u>5,088.00</u>	420-29-07-7103, Contract Services
\$11,088.00	TOTAL

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

ASSET DISPSAL FORM APPROVED – SHERIFF

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an Asset Disposal For submitted by the Ross County Sheriff, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPSOAL
One (1)	Olympus camera w/accessories, Serial #102265348, Tag #15467	Transfer to Surplus Property

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

ADVERTISING AUTHORIZED; BID OPENING – VARIOUS ROAD MATERIALS

Mr. Garrett moved, Mr. Neal seconded, that advertising be authorized for quotations for the furnishing of various road materials, and that bid opening for same be held in the Office of the Ross County Board of Commissioners on February 25, 2019, at 11:30 a.m.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

TIME SHEETS APPROVED - COUNTY ADMINISTRATOR & CLERK

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve time sheets submitted by Bradford M. Cosenza, county administrator and Gail L. Stout, clerk to the Board, for the pay period ending February 2, 2019.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

RESIGNATION ACCEPTED – MEMBER OF LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners accept the resignation of Virgil Flannery, from the Local Emergency Planning Committee, effective November 19, 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

PAYMENT REQUEST FORM APPROVED – OHIO WATER POLLUTION CONTROL LOAN FUND

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve a Home Sewage Treatment System Request Form for three (3) designs, under the Ohio Water Pollution Control Loan Fund, in the amount of \$3,500.00, to be submitted to the Ohio EPA.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

AIRPORT HANGAR LEASE ENTERED INTO

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners (Lessor) enter into an Airport Hangar Lease Agreement with Gene Wyatt (Lessee), for the lease of aircraft storage hangar number 36 at the Ross County-Shoemaker Airport, for a term commencing this date, at a rental of \$135.00 per month.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

PRE-AWARD CONDITION FORMS APPROVED – ED BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve Pre-Award Condition Forms; Certificate of Confidential Funds, and, declaration claiming exemption from the Equal Employment Opportunity Plan (EEO) for the Ed Byrne Memorial Justice Assistance Grant, for the 2018-JG-E01-00023 grant, submission requirement and certifying that an EEO is on file for review in the commissioner's office.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

EQUIPMENT INVENTORY REPORT APPROVED – US 23 MAJOR CRIMES TASK FORCE

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioner, by its President, R. Douglas Corcoran, approve and execute the Equipment Inventory Report, for the US 23 Major Crimes Task Force, Subgrant Number 2017 JG-A01-6494, to be submitted to the Office of Criminal Justice Services, for all purchases made with the aforementioned grant funds.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

EQUIPMENT INVENTORY REPORT APPROVED – HOPE PARTNERSHIP PROJECT

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioner, by its President, R. Douglas Corcoran, approve and execute the Equipment Inventory Report, for the Hope Partnership Project, Subgrant Number 2016 JG-E01-6015, for all purchases made with the aforementioned grant funds.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

LEASE AGREEMENT APPROVED – OFFICE SPACE FOR JENNIFER ATER LAW OFFICE

Mr. Garrett moved, Mr. Neal seconded, that the Ross County (Board of) Commissioners (Lessor), approve a Lease Agreement by and between Jennifer Ater Law Office, LLC (Lessee), leases premises, located at 33 W. Main Street, Suite 201, Chillicothe, Ohio 45601, providing space on second floor, to be used part-time as a private practice legal business office; and, the common areas of the second floor; a portion of the basement vault for storage of 2 proof safes, effective January 1, 2019 and continued until December 31, 2019, at a monthly installment of \$400.00.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Corcoran, yes; Mr. Corcoran, yes. Motion carried.

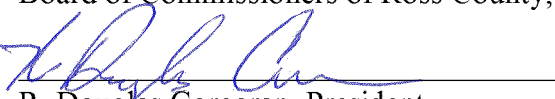
OTHER BUSINESS

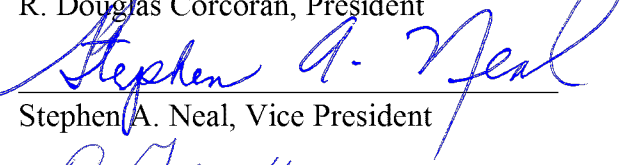
The commissioners noted receipt of the County Facility Review Board of Ross County, Ohio Quarterly report from January 23, 2019.

ADJOURNMENT

Mr. R. Douglas Corcoran, President, adjourned the regular meeting of, February 4, 2019, at 3:30 p.m.

Board of Commissioners of Ross County, Ohio


R. Douglas Corcoran, President


Stephen A. Neal, Vice President


Dwight A. Garrett

Jail L. Stout
Clerk