

# JUNE 22, 2020 – REGULAR MEETING - #27

## VOLUME 23

### MEETING

Ross County Board of Commissioners met on this day, June 22, 2020 in regular session.

Corcoran opened the meeting by leading the Pledge of Allegiance.

R. Douglas Corcoran, President, called the meeting to order at 9:00 a.m., with Vice President Stephen Neal and Commissioner Brett in attendance.

### MINUTES APPROVED

Neal moved, Mr. Garrett seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, June 15, 2020, be approved as submitted.

Roll call of the roll, the vote was: Mr. Neal yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

### BILLS APPROVED FOR PAYMENT

Neal moved, Mr. Garrett seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order	Pay To Name	Total
2/2/2020	2020001090	Abruzzino, Thomas D.	
1/1/2020	2020000437	Acom Distributors, Inc.	
1/1/2020	2020000536	Acom Distributors, Inc.	
1/1/2020	2020000996	Acom Distributors, Inc.	
1/1/2020	2020001235	Adams, Jeff	
1/1/2020	2020000504	Allen's Pharmacy	
2/1/2020	2020000100	American Electric Power	
1/1/2020	2020000100	American Electric Power	
4/1/2020	2020001544	America's Best Value Inn - Chillicothe	
1/1/2020	2020000062	Axis Forensic Toxicology	
9/1/2020	2020000438	B & C Communications	
1/1/2020	2020000109	Barrington, James E. CO, LPA	
1/1/2020	2020000109	Bevins, Walter A.	
1/1/2020	2020001508	Blue Tarp Financial, Inc.	
10/1/2020	2020001557	Bright Solutions of Ohio, Inc.	
10/1/2020	2020000109	Bumstine Law Office	
10/1/2020	2020000115	C. S. D. Management Co.	

Invoice Date	Purchase Order	Pay To Name	Total
2/2019	2020000115	EnviroHab, LLC	
1/2020	2020001235	Evolution Ag, Inc.	
7/2020	2020000570	Fayette Flag & Banner Supply	
1/2020	2020000249	First Capital Enterprises	1
2/2020	2020000098	First Communications, LLC	
2/2020	2020000945	Fishel, Downey, Albrecht & Riepenhoff LLP	
2/2020	2020000701	Fishel, Downey, Albrecht & Riepenhoff LLP	
4/2020	2020000438	Fishel, Downey, Albrecht & Riepenhoff LLP	
5/2020	2020000406	Franklin County Probate Court	
4/2020	2020001358	Fultzy's Glass & Door, LLC	
6/2020	2020001509	G&J Asphalt & Materials, Inc.	
9/2020	2020000600	Gail Stout	
10/2020	2020000060	GFC Leasing	
8/2020	2020000012	Glacier Mountain Bottled Water	
4/2020	2020001199	Glacier Mountain Bottled Water	
10/2020	2020000317	Gordon Fleisch Co, Inc.	
9/2020	2020001235	Holdren, Mike	
10/2020	2020000621	Horizon Chillicothe Telephone	
10/2020	2020000634	Horizon Chillicothe Telephone	
6/2020	2020000115	Howard, Jacqueline R.	2
6/2020	2020000115	Howard, Jacqueline R.	8
9/2020	2020000784	Insight Public Sector, Inc	
9/2020	2020000862	Integrated Services of Appalachian Ohio	
9/2020	2020000863	Integrated Services of Appalachian Ohio	
9/2020	2020000003	J.L. Uhrig & Associates	
5/2019	2020000411	Jamie Ragland	
2/2020	2020000411	Jamie Ragland	
2/2020	2020001309	Jonina Jones-Plummer	
2/2020	2020000068	Kent Harshbarger, M.D.	
9/2020	2020000744	Leaman, Robert D. Sr.	
4/2020	2020000216	Lexis-Nexis	
8/2020	2020000893	Lykins Oil Company	1
1/2020	2020001571	Media Network of Central Ohio	

Invoice Date	Purchase Order	Pay To Name	Total
1/2020	2020000636	Office City Express	
2020	2020000993	Office City Express	
8/2020	2020000104	Office City Express	
2020	2020000991	Office City Express	
1/2020	2020000879	Office City Express	
7/2020	2020001578	Office of Criminal Justice	
2020	2020001403	Ohio Dept of Job & Family Services	
2020	2020001235	Old Canal Stop	
2020	2020000437	Penwell, Julia	
2020	2020001589	Printex Printing	
2020	2020001577	Printex Printing	
2020	2020001585	Quill Corporation	
1/2020	2020001465	R R Brink	
2020	2020000359	Ross Auto Parts	
2020	2020001590	Ross Co Transportation LLC	
0/2020	2020000115	Ross County Recorder	
1/2019	2020000390	Ross County Treasurer	
2020	2020000390	Ross County Treasurer	1
1/2019	2020000968	Ross County Treasurer	
2020	2020001508	Rush Truck Centers of Ohio	
0/2020	2020000109	Rutherford, Chase Colm	
3/2020	2020000157	Safeguard Business Systems	
2020	2020001235	Sargent Sales & Rentals	
2020	2020001579	Scioto Shoe Mart	
2020	2020000437	Scioto Shoe Mart	
2020	2020000902	Sewards, Randy A.	
2020	2020001567	Sharon Stanley	
3/2020	2020000861	Shelley Harper	
6/2020	2020001368	Simpson, Kelsy R.	
0/2020	2020001496	Sound Communications, Inc.	1
2020	2020000791	Sparkle Cleaners	
2020	2020001579	Sparkle Cleaners	
2020	2020000582	Sprint PCS	

Invoice Date	Purchase Order	Pay To Name	Total
2020	2020001465	Watch Systems, LLC	
2020	2020001579	Watch Systems, LLC	
2020	2020001310	Welch, David Michael	
2020	2020001588	Wex Bank	
1/2020	2020000251	Worly Plumbing Supply, Inc.	
			<b>\$ 24</b>

all of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

# THEN & NOW CERTIFICATES APPROVED

Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated through June 19, 2020, in the amount of \$27,423.74 prepared by the Office of the Ross County Auditor and certified by the Board of Commissioners for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent appropriation of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department.

all of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

# ADDENDUM RECEIVED TO 2020 AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES – VARIOUS FUNDS

The Board of Commissioners noted receipt of the following fifteenth addendum to the 2020 Amended Official Certificate of Estimated Resources for the year beginning January 1, 2020, as revised by the Board of Commissioners for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent appropriation of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department.

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

15th ADDENDUM

Budget Commission

County, Ohio

County, Ohio

Date: June 22, 2020

Acting Authority of Ross County:

This is the amended official certificate of estimated resources for the year beginning January 1, 2020 as revised by the Board of Commissioners for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent appropriation of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department.

FUND	Unencumbered Balance January 1, 2020	Taxes	Other Sources	Total
General Fund	9,820,439.74	4,600,000.00	23,793,290.58	38,213,730.32
Revenue Funds	16,963,224.93	11,060,000.00	27,806,096.02	55,829,320.95
Service Funds	402,219.90	0.00	1,662,111.59	2,064,331.49
Projects Funds	5,286,045.49	0.00	4,729,917.00	10,015,962.49
Assessment Fund	0.00	0.00	0.00	0.00
Use Fund	259,031.72	0.00	52,000.00	311,031.72
Service Fund	1,668,161.47	0.00	9,100,000.00	10,768,161.47
Funds	22,965.25	0.00	11,271.00	34,236.25
	34,422,088.50	15,660,000.00	67,154,686.19	117,236,774.69

**REMARKS:**  
 Management Fund - Increase Other Sources \$500.00  
 Technology Grant - Common Pleas Fund - Increase Other Sources \$18,558.85



List all funds separately			
FUND	Unencumbered Balance January 1, 2020	Taxes	Other Sources
General Fund	9,820,439.74	4,600,000.00	23,793,290.58
Special Revenue Funds:	XXXX	XXXX	XXXX
Dog & Kennel	106,212.65	0.00	315,500.00
Drug Law Enforcement	47,557.08	0.00	0.00
Law Enforcement	8,505.00	0.00	0.00
Litter Control & Recycling	164,257.13	0.00	133,820.00
Real Estate Assessment	1,172,282.84	0.00	865,650.00
Motor Vehicle & Gas	1,379,880.38	0.00	6,390,200.00
Correctional & Law Enforcement	214,418.53	0.00	10,711,500.00
Law Enforcement - Canine Donations	710.85	0.00	0.00
Treasurer Prepayment Interest	51,780.64	0.00	10,000.00
Emergency Management	(1,348.27)	0.00	257,974.82
Marriage Licenses	9,938.48	0.00	19,000.00
Enforcement and Education	10,583.96	0.00	0.00
Sheriff Concealed Weapon	248,789.59	0.00	125,000.00
General Special Projects	188,218.45	0.00	1,000.00
Pretrial Diversion Program	2,800.00	0.00	0.00
911 Equipment	100,920.23	0.00	150,000.00
Mediator Fee	295,318.02	0.00	8,000.00
Probate Court - Conduct of Business	12,848.62	0.00	546.00
Law Library	8,961.87	0.00	90,000.00
Computerized Research	111,214.60	0.00	2,500.00
Del R.E. Tax & Assessment Collection	99,814.60	0.00	160,000.00
Indigent Guardianship	60,561.60	0.00	47,000.00
Children Services	0.00	1,130,000.00	22,771.00
Indigent Drivers Alcohol	5,028.56	0.00	200.00
Board of Developmental Disabilities	9,566,239.21	8,913,000.00	5,215,902.00
Senior Citizens Tax Levy	0.00	1,017,000.00	10,000.00
Computer Systems Services	167,844.95	0.00	60,000.00
Certificate of Title	292,056.38	0.00	510,000.00
County Recorder's Equipment	45,962.79	0.00	15,000.00
Drainage Ditch	79,273.35	0.00	0.00
Board of Elections Grant	48,759.06	0.00	0.00
Local Law Enforcement Block Grant	18,503.40	0.00	0.00
US 23 Pipeline Taskforce	257,204.25	0.00	36,229.00
Sheriff's Federal Equitable Sharing	22,533.61	0.00	0.00
Prosecutor's Diversion Program	16,555.12	0.00	0.00
Septic Improvement	38,104.40	0.00	150,000.00
Small Cities Formula	70,842.61	0.00	794,312.00
Housing Loan Repay	9,418.18	0.00	0.00
Prison Diversion Subsidy	40,950.16	0.00	180,000.00
ATP Grant - Juvenile	36,956.04	0.00	54,641.05
401 Care & Custody	70,267.33	0.00	348,938.68
Court Technology Grant - Juvenile	422.23	0.00	2,471.45
VOCAL - Juvenile Court	14,248.68	0.00	62,703.00
Ohio CASA - Juvenile	32,018.08	0.00	36,000.00
Juvenile Court CTF	1,795.21	0.00	0.00
Juvenile Court IV-E	1,215,080.20	0.00	135,000.00
Smart Ohio	560.24	0.00	0.00
Drug Court Subsidy - Common Pleas	88.31	0.00	40,000.00
Court Technology Grant - Common Pleas	0.00	0.00	26,721.00

## APPROPRIATION OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$500.00 be appropriated in the Emergency Management Agency Fund, from unappropriated funds, to account code #215-15-00-7151, Supplies, according to a request of June 19, 2020 and the 15<sup>th</sup> addendum to the 2020 Amended Budget. Motion carried.

At the close of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$18,558.85 be appropriated in the Court Technology Grant Fund, from unappropriated funds, to account code #420-20-16-7550, Other Expense, according to a request of June 11, 2020 and the 15<sup>th</sup> addendum to the 2020 Amended Budget. Motion carried.

At the close of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$390.00 be appropriated in the Small Cities Fund, from unappropriated funds, to account code #07-33-7218, Program Income CDBG, according to a request of June 18, 2020 and the from the planning department. Motion carried.

At the close of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## TRANSFER OF FUNDS – COMMON PLEAS COURT & SHERIFF

Mr. Garrett moved, Mr. Neal seconded, that \$17,000.00 be transferred within the TCAP Grant Fund, from account code #420-20-18-7014, Group Insurance, to #420-20-18-7014, Group Insurance, according to a request of June 17, 2020 from the court administrator. Motion carried.

At the close of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$0.01 be transferred within the US 23 Task Force Fund, from account code #420-20-29-03-7013, Worker's Comp, to #420-29-03-7013, Worker's Comp, according to a request of June 17, 2020 from the sheriff. Motion carried.

At the close of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

## ASSET DISPOSAL FORMS APPROVED -

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Emergency Management Agency, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1)	4-drawer desk, Tag #12076	Transfer to Surplus Property
Two (2)	Computer desk/computer, Serial #2UA3462BY5, Tag #15502, 2UA346DVQT, Tag #15503	“ “ “ “

At the close of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Sheriff Department, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
Two (2)	2015 Dodge Charger, Serial #2C3CDXAG0FH759584 Serial #2C3CDXAG4FH759586	Transfer to Meigs County “ “ “ “

## **TEMPORARY PERMIT APPLICATION AUTHORIZED – ROTARY CLUB OF CHILLICOTHE, FIRST CAPITAL OHIO**

Garrett moved, Mr. Neal seconded, that the Ross County Administrator, Brad Cosenza, be authorized to sign on behalf of the Ross County Board of Commissioners, a Temporary Permit Application for the Rotary Club of Chillicothe, First Capital Ohio, a charitable organization, to be submitted to the Department of Commerce Division of Liquor Control, for the sale of BEER only, at the Ross County Fairgrounds, from September 1, 2020, through September 7, 2020.

Roll call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **2020 PRICE LOSS COVERAGE (PLC) YIELD UPDATE FORM APPROVED – UNITED STATES DEPARTMENT OF AGRICULTURE**

Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, be authorized to sign and submit a Yield Update for the Price Loss Coverage (PLC) Program form, to be submitted to the United States Department of Agriculture, for the purpose of determining yields from 2013-2017 for corn, wheat, or soybeans, planted on the farmland owned by the Board, located behind the Fairgrounds, and lease to Terry and Trevor Downs.

Roll call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **CONTRACT AWARD – WATER POLLUTION CONTROL LOAN FUND**

Garrett moved, Mr. Neal seconded, that a contract be awarded to Duncan and Daniels Enterprises, in the amount of \$31,407.00, for the repair/replacement systems, to be acquired under the Ross County Water Pollution Control Fund, according to a bid proposal received on August 18, 2020, and recommendation of the Ross County Health District Environmental Division.

Roll call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **PAYMENT AUTHORIZED – PROFESSIONAL SURVEY SERVICES FOR ROWETON TRACT, ROWETON TOWNSHIP, ROSS COUNTY**

Garrett moved, Mr. Neal seconded, that payment in the amount of \$8,200.00 be made from Roweton Trust Fund account code #100-7450, Other Expense, to Richard P. Johnson & Associates, professional surveying services provided for the 3.56 acre tract on Cattaraugus Township, Ross County, Ohio, in regards to the Roweton property transfer; and, survey of a 0.33-acre easement on Cattaraugus Township, in the matter of the Trust of John W. Roweton, former Youth Detention Facility Property.

Roll call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **PAYMENT AUTHORIZED – 211 SPONSORSHIP**

Garrett moved, Mr. Neal seconded, that payment in the amount of \$5,000.00 be authorized from the General Fund Account #100-7450, Grants Other, to the United Way of Ross County, for Ross County's annual sponsorship.

Roll call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **PAYMENT AUTHORIZED – AMERICAS BEST VALUE INN- CHILLICOTHE**

Garrett moved, Mr. Neal seconded, that payment in the amount of \$8,278.09 be made from General Fund account code #100-7450, COVID-19 Expenses, to Americas Best Value Inn-Chillicothe, for Non-Congregate Sheltering, to avoid an imminent threat to the health and safety of the community.

# **SOLUTION ADOPTED – EXPRESSING INTENT TO AUTHORIZE THE ISSUANCE OF COUNTY CREDIT CARDS**

Neal moved the adoption of the following resolution:

## **RESOLUTION NO. 20-124**

**WHEREAS**, the Ross County Board of Commissioners will follow the provisions of Ohio Revised Code Section 301.27, authorizing the use of county credit cards; and

**WHEREAS**, a county appointing authority may apply to the board of county commissioners for authorization upon application stating whether a card is to be issued in the name of the office of the appointing authority or whether it is also to include the name(s) of specific individuals who may use the card; and

**WHEREAS**, a credit card held by a board of county commissioners or the office of any other county appointing authority shall be used for the following types of work-related expenditures:

- Food
- Lodging
- Telephone
- Gasoline and oil expenses for owned or leased vehicles
- Minor motor vehicle maintenance for county owned or leased vehicles
- Emergency motor vehicle repair for county owned or leased vehicles.
- Transportation
- Internet service provider
- Webinar
- Purchases of automatic or electronic data process or record-keeping equipment, software or services
- Temporary emergency care for children services for purchases for children in the temporary or permanent custody of the county

IT IS NOTED THAT THESE ARE THE ONLY PURPOSES FOR WHICH A COUNTY CREDIT CARD MAY BE USED. CARD EXPENDITURES FOR OFFICE SUPPLIES OR HARDWARE ITEMS ARE CLEARLY NOT LEGAL, AND ANYONE WHO USES A CARD FOR SUCH PURPOSES IS SUBJECT TO CRIMINAL PENALTIES.

IN ADDITION, COUNTY CREDIT CARDS MAY NOT BE USED FOR GENERIC "TRAVEL" EXPENSES SUCH AS AIR TRIP FLIGHTS. BLANKET PURCHASE ORDERS MUST BE ISSUED DIRECTLY TO A TRAVEL AGENT, AIRLINE OR TRAVEL VENDOR SUPPLYING TRAVEL SERVICES.

Ohio Revised Code (ORC) 301.27(E)(1) requires the Board of Commissioners to give advance approval of estimates of multi-month expenses. HOWEVER, DIVISION (E)(2) PROVIDES THAT THE BOARD OF COMMISSIONERS MAY ADOPT A RESOLUTION TO EXEMPT ALL ELIGIBLE EXPENSES FROM THE ADVANCE ESTIMATE REQUIREMENT IN CERTAIN CIRCUMSTANCES.

1. Allowing the estimate to be submitted annually or semiannually, with certification to be given by the county auditor upon approval of the request.
2. By exempting all classes of expenses, all individuals authorized to use a credit card and all specific credit cards from the advance estimate requirement. Then, in order to meet the statutory requirement that the card be used for no more than the line item appropriation and be encumbered, the commissioners can require a blanket purchase order for a period of one full fiscal year. (Under the provisions of ORC 5705.41, a blanket purchase order can now be issued for amounts up to \$5,000 and may be for a period of time longer than three months, provided they do not extend into a new fiscal year.) In the event that the county eliminate the requirement for a monthly or multi-month estimate, then the appointing authority may request the commissioners to approve a supplemental appropriation or a transfer to cover any amount charged that was in excess of the amount originally appropriated. IT IS NOTED, HOWEVER, THAT SUCH SHORTAGES SHOULD NOT BE USED TO CIRCUMVENT THE "ENCUMBRANCE" REQUIREMENT OF ORC 301.27(E)(2) HAS BEEN MET.

In lieu of criminal penalties for exceeding the amount of the credit card authorization, the new law makes the individual personally liable for such overspending by requiring the person to repay the county within 30 days for any amount over the amount the person was authorized to spend on the credit card. If payment is not received within 30 days, the county prosecutor may recover the amount due by civil action. IT IS NOTED THAT ANY USE OF A COUNTY CREDIT CARD OTHER THAN FOR THOSE PURPOSES SPECIFICALLY AUTHORIZED BY THE STATUTE IS A VIOLATION OF THE LAW AND IS SUBJECT TO THE CRIMINAL PENALTIES FOR MISUSE OF CREDIT CARDS AS PROVIDED FOR IN ORC 301.27(E)(3).

**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARD  
US 23 MAJOR CRIMES UNIT & WAIVING ADVANCE ESTIMATE OF CREDIT  
EXPENDITURES**

Mr. Neal moved the adoption of the following resolution:

**RESOLUTION NO. 20-125**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card(s) for the US 23 Major Crimes Unit administered under the Office of the Ross County Sheriff:

**CREDIT CARD COMPANY**

Wex Fuel Card

**CREDIT CARD/ACCOUNT NUMBER**

0455 \*\* \*\*\*\*\*

0455 \*\* \*\*\*\*\*

0455 \*\* \*\*\*\*\*

0455 \*\* \*\*\*\*\*

0455 \*\* \*\*\*\*\*

0455 \*\* \*\*\*\*\*

**IT IS FURTHER RESOLVED**, that the following officials and/or employees are hereby authorized to use the credit card(s) listed above:

**EMPLOYEE NAME**

**CREDIT CARD**

Nine (9) employees employed under the US 23 Major Crimes Task Force grant program

**IT IS FURTHER RESOLVED**, That the Board of Commissioners hereby exempts all classes of expenses, the credit card(s) listed above and the office and/or individuals listed above from the advance estimate requirement set forth in ORC 301.27 (E) (1), and that purchase orders be issued by the above office for the amount of projected credit cards expenditures during a fiscal year, limited to the line item appropriation against which the purchase orders are issued and to a current fiscal year. (Under the provisions of ORC 41, blanket purchase orders can be issued for amounts in excess of \$5,000 and may be for a period of time longer than three years provided they do not extend into a new fiscal year.)

Mr. Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 22<sup>nd</sup> day of June, 2020.

Board of Commissioners of Ross County

\_\_\_\_\_  
R. Douglas Corcoran, President

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Stephen A. Neal, Vice President

\_\_\_\_\_  
Dwight A. Garrett

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**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARD  
ROSS COUNTY ENGINEER & WAIVING ADVANCE ESTIMATE OF CREDIT  
EXPENDITURES**

Mr. Garrett moved the adoption of the following resolution:

**RESOLUTION NO. 20-126**



**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARDS FOR  
ROSS COUNTY ADULT PROBATION & WAIVING ADVANCE ESTIMATE OF CREDIT CARD  
EXPENDITURES**

Mr. Neal moved the adoption of the following resolution:

**RESOLUTION NO. 20-127**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card(s) for the Ross County Adult Probation Department under the Ross County Common Pleas Court:

**CREDIT CARD COMPANY**

Sunoco

**CREDIT CARD/ACCOUNT NUMBER**

04960 \*\*\*\*\* \*\*\*\*\*

04960 \*\*\*\*\* \*\*\*\*\*

04960 \*\*\*\*\* \*\*\*\*\*

04960 \*\*\*\*\* \*\*\*\*\*

04960 \*\*\*\*\* \*\*\*\*\*

**IT IS FURTHER RESOLVED**, that the following officials and/or employees are hereby authorized to use the credit card(s) listed above:

**EMPLOYEE NAME**

Eight (8) employees employed under the Ross County Adult Probation Department

**IT IS FURTHER RESOLVED**, That the Board of Commissioners hereby exempts all classes of expenses, the credit card(s) listed above and the office and/or individuals listed above from the advance estimate requirement set forth in ORC 301.27 (E) (1), and that purchase orders be issued by the above office for the amount of projected credit cards expenditures during a fiscal year, limited to the amount in the line item appropriation against which the purchase orders are issued and to a current fiscal year. (Under the provisions of ORC 301.41, blanket purchase orders can be issued for amounts in excess of \$5,000 and may be for a period of time longer than three (3) years provided they do not extend into a new fiscal year.)

Mr. Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 22<sup>nd</sup> day of June, 2020.

\_\_\_\_\_  
Board of Commissioners of Ross County

\_\_\_\_\_  
R. Douglas Corcoran, President

\_\_\_\_\_  
Stephen A. Neal, Vice President

\_\_\_\_\_  
Dwight A. Garrett

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**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARDS FOR  
ROSS COUNTY DOG WARDEN & WAIVING ADVANCE ESTIMATE OF CREDIT CARD  
EXPENDITURES**

Mr. Garrett moved the adoption of the following resolution:

**RESOLUTION NO. 20-128**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card(s) for the Ross County Dog Warden:

**CREDIT CARD/ACCOUNT NUMBER**  
4638\*\*\*\*\*  
4638\*\*\*\*\*  
4638\*\*\*\*\*  
4638\*\*\*\*\*

# **RESOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARDS FOR THE ROSS COUNTY SHERIFF & WAIVING ADVANCE ESTIMATE OF CREDIT CARD EXPENDITURES**

Mr. Neal moved the adoption of the following resolution:

## **RESOLUTION NO. 20-131**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit cards for the Ross County Sheriff:

### **CREDIT CARD COMPANY**

Wex Bank card  
Lowe's  
Walmart  
Visa  
Office Depot Store Purchasing  
Sam's Club

### **CREDIT CARD/ACCOUNT NUMBER**

0496 \*\* \*  
9800 \*  
6032 \*  
4638 \*  
9055\*  
0402 \*

**IT IS FURTHER RESOLVED**, that the following officials and/or employees are hereby authorized to use the credit card(s) listed below:

### **EMPLOYEE NAME**

Sixty-two (62) employees  
Twelve (12) employees

### **CREDIT CARD**

Wex Bank Card  
All credit cards

**IT IS FURTHER RESOLVED**, That the Board of Commissioners hereby exempts all classes of expenses, the credit card(s) listed above and the office and/or individuals listed above from the advance estimate requirement set forth in ORC 301.27 (E) (1), and that purchase orders be issued by the above office for the amount of projected credit cards expenditures during a fiscal year, limited to the line item appropriation against which the purchase orders are issued and to a current fiscal year. (Under the provisions of ORC 41, blanket purchase orders can be issued for amounts in excess of \$5,000 and may be for a period of time longer than three months provided they do not extend into a new fiscal year.)

Mr. Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 22<sup>nd</sup> day of June, 2020.

Board of Commissioners of Ross County

\_\_\_\_\_  
R. Douglas Corcoran, President

\_\_\_\_\_  
Stephen A. Neal, Vice President

\_\_\_\_\_  
Dwight A. Garrett

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# **RESOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARDS FOR THE ROSS COUNTY VETERAN COMMISSION & WAIVING ADVANCE ESTIMATE OF CREDIT CARD EXPENDITURES**

Mr. Garrett moved the adoption of the following resolution:

## **RESOLUTION NO. 20-132**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit cards for the Ross County Veteran Commission:

**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARD  
ROSS COUNTY BUILDING DEPARTMENT & WAIVING ADVANCE ESTIMATE OF C  
RD EXPENDITURES**

Neal moved the adoption of the following resolution:

**RESOLUTION NO. 20-133**

**T RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card  
ty Building Department:

**CREDIT CARD COMPANY**

Sunoco/WexBank

**CREDIT CARD/ACCOUNT NUMBER**

04960-\*\*-\*\*\*\*\*-\*

**T FURTHER RESOLVED**, that the following officials and/or employees are hereby authorized to use the credit card(s) list  
ated:

**EMPLOYEE NAME**

David Duckworth

Josh Hettinger

**T FURTHER RESOLVED**, That the Board of Commissioners hereby exempts all classes of expenses, the credit card(s)  
n and the office and/or individuals listed above from the advance estimate requirement set forth in ORC 301.27 (E) (1), and  
et purchase orders be issued by the above office for the amount of projected credit cards expenditures during a fiscal year, li  
nt in the line item appropriation against which the purchase orders are issued and to a current fiscal year. (Under the provisio  
41, blanket purchase orders can be issued for amounts in excess of \$5,000 and may be for a period of time longer that three  
ded they do not extend into a new fiscal year.)

Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Mot

Adopted this 22<sup>nd</sup> day of June, 2020.

Board of Commissioners of Ross Cou

R. Douglas Corcoran, President

Stephen A. Neal, Vice President

Dwight A. Garrett

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**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARD  
ROSS COUNTY BOARD OF COMMISSIONERS & WAIVING ADVANCE ESTIMA  
EDIT CARD EXPENDITURES**

Garrett moved the adoption of the following resolution:

**RESOLUTION NO. 20-134**

**T RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card  
ty Board of Commissioners:

**CREDIT CARD COMPANY**

Sunoco/WexBank

**CREDIT CARD/ACCOUNT NUMBER**

04960-\*\*-\*\*\*\*\*-\*

**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARDS FOR ROSS COUNTY VICTIM ASSISTANCE PROGRAM & WAIVING ADVANCE ESTIMATE OF CREDIT CARD EXPENDITURES**

Mr. Neal moved the adoption of the following resolution:

**RESOLUTION NO. 20-135**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card(s) for the Ross County Victim Assistance Program:

**CREDIT CARD COMPANY**

Walmart

Office Depot/Office Max

**CREDIT CARD/ACCOUNT NUMBER**

603220 \*\*\*\* \*

603220 \*\*\*\* \*

6011 \*\*\*\* \*

**IT IS FURTHER RESOLVED**, that the following officials and/or employees are hereby authorized to use the credit card(s) listed above:

**EMPLOYEE NAME**

Kathy Richardson

**IT IS FURTHER RESOLVED**, That the Board of Commissioners hereby exempts all classes of expenses, the credit card(s) listed above and the office and/or individuals listed above from the advance estimate requirement set forth in ORC 301.27 (E) (1), and that no purchase orders be issued by the above office for the amount of projected credit cards expenditures during a fiscal year, limited to the amount in the line item appropriation against which the purchase orders are issued and to a current fiscal year. (Under the provisions of ORC 301.41, blanket purchase orders can be issued for amounts in excess of \$5,000 and may be for a period of time longer than three years provided they do not extend into a new fiscal year.)

Mr. Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 22<sup>nd</sup> day of June, 2020.

Board of Commissioners of Ross County

R. Douglas Corcoran, President

Stephen A. Neal, Vice President

Dwight A. Garrett

\*\*\*\*\*

**SOLUTION ADOPTED – AUTHORIZING ISSUANCE OF COUNTY CREDIT CARDS FOR ROSS COUNTY AUDITOR & WAIVING ADVANCE ESTIMATE OF CREDIT CARD EXPENDITURES**

Mr. Garrett moved the adoption of the following resolution:

**RESOLUTION NO. 20-136**

**IT IS RESOLVED**, that the Ross County Board of Commissioners hereby authorizes the issuance of the following credit card(s) for the Ross County Auditor:

## **SUBJECTS BROUGHT BEFORE THE BOARD**

Baldrige, liaison Frank LaRose, Secretary of State, met with the commissioners to update the Board upcoming November election and provide valuable information.

Baldrige said that she is liaison for fifteen (15) counties including Ross. Let me express how much I enjoy working with you all (BOE). All our BOE are hard at work preparing for November. We heard at our last "Ready in November" task force meeting from Sherry Poland, Director, about some of the ways they are ensuring the safety of their poll workers. We are making sure our county is up to date with the BOE. This is a lot more technical and we are asking for the commissioner's support. All BOE employees are getting additional training and this can become very time consuming. We will know come November election what is needed for the election to run smoothly. We have asked for an extension for absentee and early in house voting.

Businesses are increasing. In response to the COVID-19 pandemic, certain aspects of our office have changed that we encourage everyone to wear a facial covering and follow social distancing guidelines. Business spotlight highlight monthly themes and we welcome recommendations from your county.

Commissioner Corcoran asked if House Bill 680 flexibility for polling locations and poll workers.

Baldrige said that large areas less people. Trying to get younger folks to help. Personnel Protective Equipment (PPE), sanitizing supplies will be purchased. The mission is to provide updates on challenges and needs of the county's BOE to administer a safe and accessible election and how the state can help support their efforts. We will try to get back to you before the election with updates and changes to make the November Election as smooth as we can.

Commissioner Corcoran asked if House Bill 680 flexibility for polling locations and poll workers.

Commissioner Corcoran asked if House Bill 680 flexibility for polling locations and poll workers.

Commissioner Corcoran said that we are not sure if the prosecutor has reviewed. With this agreement, will the term be set?

Commissioner Corcoran said that we are not sure if the prosecutor has reviewed. With this agreement, will the term be set?

Commissioner Corcoran said that may be very difficult. We will get back to you once our prosecutor has reviewed.

## **OTHER BUSINESS**

Commissioner Cosenza, county administrator, reported that the shelter house at the Camp Sherman site, the shelter house roof needs replacement. I will get a couple more.

Commissioner Cosenza, county administrator, reported that the shelter house at the Camp Sherman site, the shelter house roof needs replacement. I will get a couple more.

Commissioners noted receipt of Notice of Public Hearing for property located at 62/64 North Paint Street, regarding maximum size of signage.

Commissioners noted receipt of the Annual Meeting of the Friends of Lucy, scheduled for June 27, 2020 at 12:00 p.m., at the location of 90 West Sixth Street, Chillicothe, Ohio.

