

APRIL 2, 2018 – REGULAR MEETING - #14
VOLUME 21

MEETING

The Ross County Board of Commissioners met on this day, April 2, 2018, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:05 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

MINUTES APPROVED

Mr. Neal moved, Mr. Garrett seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, of March 26, 2018, be approved as submitted.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Garrett moved, Mr. Neal seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order		Pay To Name	Total Value
3/16/2018	2018000830	3/16/2018	Abruzzino, Thomas D.	381.26
2/27/2018	2018000982	2/27/2018	Ace Truck Body, Inc.	518.01
3/15/2018	2018000151	3/15/2018	Acorn Distributors, Inc.	1,289.09
3/23/2018	2018000982	3/23/2018	Advance Auto Parts	385.30
3/14/2018	2018000982	3/14/2018	Advanced Hydraulics and Hoses	68.26
2/15/2018	2018000935	2/15/2018	American Electric Power	166.12
3/16/2018	2018000539	3/16/2018	American Electric Power	31.32
3/23/2018	2018000926	3/23/2018	American Electric Power	85.00
3/16/2018	2018000657	3/16/2018	American Electric Power	502.35
2/15/2018	2018000141	2/15/2018	American Electric Power	1,520.98
3/21/2018	2018000180	3/21/2018	American Electric Power	577.00
2/15/2018	2018000626	2/15/2018	American Electric Power	257.09
3/16/2018	2018000854	3/16/2018	American Electric Power	25.76
3/16/2018	2018001010	3/16/2018	Andrew Lagard	294.87
3/23/2018	2018001070	3/23/2018	Andy Wettersten	5.85
3/22/2018	2018001071	3/22/2018	APCO, AFC, Inc.	987.61
3/6/2018	2018000919	3/6/2018	Arcmate Manufacturing Corp.	1,500.00
3/6/2018	2018001018	3/6/2018	Arcmate Manufacturing Corp.	124.94
3/18/2018	2018000163	3/18/2018	Azis Forensic Toxicology, Inc.	350.00
3/20/2018	2018000151	3/20/2018	Axon Enterprise, Inc.	100.00

3/21/2018	2018000424	3/21/2018	B & C Communications
850.00			
3/26/2018	2018000373	3/26/2018	B.P.O.E. Elks Lodge #52
250.00			
3/23/2018	2018000136	3/23/2018	Barrington, James E.
370.00			
3/26/2018	2018000136	3/26/2018	Barrington, James E.
624.00			
3/29/2018	2018000136	3/29/2018	Barrington, James E.
680.00			
3/14/2018	2018000982	3/14/2018	Bartley, Gary
247.00			
3/22/2018	2018000136	3/22/2018	Bevins, Walter
60.00			
3/15/2018	2018000670	3/15/2018	Bob Barker Company
73.75			
3/21/2018	2018000608	3/21/2018	Bob Barker Company
268.69			
2/28/2018	2018000197	2/28/2018	Boyd Quincy Bailey III
140.40			
3/15/2018	2018001043	3/15/2018	Brandon Puckett
245.62			
3/28/2018	2018000136	3/28/2018	Bunstine Law Office
380.98			
3/20/2018	2018001004	3/20/2018	CDW Government, Inc.
677.64			
3/20/2018	2018000208	3/20/2018	CDW Government, Inc.
1,140.11			
3/20/2018	2018001003	3/20/2018	CDW Government, Inc.
774.57			
3/2/2018	2018000001	3/2/2018	CEBCO
676,063.72			

2/13/2018	2018000054	2/13/2018	Cellco Partnership	63.32
3/20/2018	2018000956	3/20/2018	Chillicothe Fire & Security	545.00
3/19/2018	2018000151	3/19/2018	CIMA	2590.00
3/20/2018	2018000392	3/20/2018	Columbia Gas of Ohio, Inc.	96.00
3/20/2018	2018000144	3/20/2018	Columbia Gas of Ohio, Inc.	1549.46
3/19/2018	2018000229	3/19/2018	Conduent Inc	500.00

Invoice Date	Purchase Order		Pay To Name	Total Value
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3/14/2018	2018000071	3/14/2018	Cottrill, Kenneth E.	84.38
3/12/2018	2018000109	3/12/2018	Cottrill, Treiva J.	1134.00
3/14/2018	2018000481	3/14/2018	Coughlin Chevrolet of Chillicothe	23.50
3/23/2018	2018000982	3/23/2018	County Engineers Association of Ohio	477.00
3/28/2018	2018000212	3/28/2018	Cutright, James K.	200.00
3/23/2018	2018000683	3/23/2018	Davis, Mary R.	400.00
3/9/2018	2018000976	3/9/2018	Detilhan, Jerry R.	559.39
3/16/2018	2018000151	3/16/2018	Dick, Kenneth W.	398.00
3/13/2018	2018001058	3/13/2018	Dionna Orr	36.00
3/13/2018	2018000886	3/13/2018	Downtown Auto Body Repair, Inc.	669.24
3/12/2018	2018000152	3/12/2018	Downtown Auto Body Repair, Inc.	255.00
3/26/2018	2018000518	3/26/2018	DTB Distributors, Inc.	729.81
3/13/2018	2018000482	3/13/2018	Fastenal Company	59.80
3/26/2018	2018000394	3/26/2018	First Capital Enterprises	27.75
3/19/2018	2018000673	3/19/2018	First Capital Enterprises	42.07
2/26/2018	2018000711	2/26/2018	First Communications, LLC	3.03
3/26/2018	2018000370	3/26/2018	Foulke Block/Althoff	2000.00
3/29/2018	2018000136	3/29/2018	Gadson, Jonnetta D.	54.00
3/12/2018	2018000886	3/12/2018	Galls, LLC	130.00
3/21/2018	2018000051	3/21/2018	GFC Leasing	121.65
3/27/2018	2018000013	3/27/2018	Glacier Mountain Bottled Water	40.50
12/11/2017	2018000298	12/11/2017	Gordon Flesch Co, Inc.	21.05
3/25/2018	2018000230	3/25/2018	Gordon Flesch Co, Inc.	50.34
2/12/2018	2018000841	2/12/2018	Greene County Career Center	300.00
3/20/2018	2018000709	3/20/2018	Greene County Career Center	350.00
2/12/2018	2018000708	2/12/2018	Greene County Career Center	900.00
3/22/2018	2018000215	3/22/2018	Hathaway, Tracy	21.44
3/27/2018	2018000575	3/27/2018	Horizon Chillicothe Telephone	3444.29
3/20/2018	2018000231	3/20/2018	Horizon Technology	131.64
2/1/2018	2018000752	2/1/2018	Integrated Services of Appalachian Ohio	4581.64
2/1/2018	2018001084	2/1/2018	Integrated Services of Appalachian Ohio	558.75
2/1/2018	2018000598	2/1/2018	Integrated Services of Appalachian Ohio	156.25
1/31/2018	2018000106	1/31/2018	Kitts, Jeremy	1100.00
3/14/2018	2018000978	3/14/2018	Leaman, Robert D. Sr.	300.01

3/14/2018	2018000886	3/14/2018	Leo Meyers, Inc.	486.07
3/6/2018	2018000983	3/6/2018	Melvin Stone Co.	5234.29
3/6/2018	2018000982	3/6/2018	Menards	911.26
3/21/2018	2018000221	3/21/2018	Microman, Inc.	258.00
3/27/2018	2018000215	3/27/2018	Mighty Children's Museum	100.00
3/12/2018	2018000153	3/12/2018	Modern Leasing	757.32
12/17/2017	2018000609	12/17/2017	Modern Office Methods, Inc.	103.33
12/17/2017	2018000717	12/17/2017	Modern Office Methods, Inc.	51.66
12/17/2017	2018000718	12/17/2017	Modern Office Methods, Inc.	258.30
3/29/2018	2018000516	3/29/2018	Modern Office Methods, Inc.	166.00
12/17/2017	2018000529	12/17/2017	Modern Office Methods, Inc.	51.66
12/17/2017	2017001206	12/17/2017	Modern Office Methods, Inc.	232.47
3/15/2018	2018000098	3/15/2018	Office City Express	319.04
3/26/2018	2018000613	3/26/2018	Office City Express	144.64
3/23/2018	2018000614	3/23/2018	Office City Express	1096.88
3/26/2018	2018000813	3/26/2018	Office City Express	9.67

Invoice Date	Purchase Order		Pay To Name	Total Value
3/22/2018	2018000660	3/22/2018	Office City Express	34.90
3/16/2018	2018000185	3/16/2018	Office City Express	36.07
3/26/2018	2018000608	3/26/2018	Office City Express	9.66
3/26/2018	2018000716	3/26/2018	Office City Express	9.66
2/27/2018	2018000462	2/27/2018	Ohio Regional Development Corp	200.00
3/12/2018	2018000836	3/12/2018	Ohio State Association of Veterans Service Commissioners	50.00
3/19/2018	2018000180	3/19/2018	Pac-Van	1865.00
3/1/2018	2018000100	3/1/2018	Paint Valley ADAMH Board	4359.00
3/26/2018	2018001087	3/26/2018	Parcel N Post Express	21.03
3/12/2018	2018000977	3/12/2018	Park, Melvin H. Jr.	761.88
3/12/2018	2018000068	3/12/2018	Park, Melvin H. Jr.	238.12
3/22/2018	2018000215	3/22/2018	Park, Renee	23.00
3/14/2018	2018001085	3/14/2018	PCMG, Inc.	3384.45
12/14/2017	2017002981	12/14/2017	PDK Construction	38395.25
3/19/2018	2018000886	3/19/2018	Penwell, Julia	200.85
3/1/2018	2018000886	3/1/2018	Penwell, Julia	93.95
2/27/2018	2018000608	2/27/2018	Penwell, Julia	217.45
3/16/2018	2018001013	3/16/2018	Penwell, Julia	60.00
3/23/2018	2018000215	3/23/2018	Pike Co. Recovery Council	400.91
3/19/2018	2018000925	3/19/2018	Printex Printing	70.00
3/9/2018	2018001045	3/9/2018	Printex Printing	42.00
3/26/2018	2018000017	3/26/2018	Printex Printing	1248.00
3/15/2018	2018000175	3/15/2018	Quill Corporation	45.97

3/9/2018	2018000072	3/9/2018	Ream, Clifford E. Jr.	461.26
3/19/2018	2018000612	3/19/2018	Rhoades, Janie	550.00
3/22/2018	2018000079	3/22/2018	Ross Auto Parts	49.12
3/27/2018	2018001005	3/27/2018	Ross Co Banking Center	10049.95
3/28/2018	2018000220	3/28/2018	Ross County Commissioners	11968.52
3/28/2018	2018000216	3/28/2018	Ross County Commissioners	5724.22
3/26/2018	2018000082	3/26/2018	Ross County Commissioners	400.00
3/9/2018	2018000801	3/9/2018	Rush Truck Centers of Ohio	1270.45
3/9/2018	2018000886	3/9/2018	Sam's Club Direct	110.00
3/9/2018	2018000608	3/9/2018	Sam's Club Direct	109.92
3/9/2018	2018000527	3/9/2018	Sam's Club Direct	15.00
3/12/2018	2018000109	3/12/2018	Scholl, Pamela K.	60.00
3/23/2018	2018000223	3/23/2018	Shanna M Haybron	46.00
3/12/2018	2018000982	3/12/2018	Siemer Distributing	61.50
3/15/2018	2018001001	3/15/2018	Smith-Moore-Ebright Funeral Home	500.00
2/12/2018	2018000885	2/12/2018	South Central Power Company	26.00
3/12/2018	2018000689	3/12/2018	South Central Power Company	84.00
3/9/2018	2018000077	3/9/2018	Southeastern Equipment Co.	180.40
3/26/2018	2018000371	3/26/2018	Steven Maddux LLC	800.00
3/20/2018	2018001012	3/20/2018	Sutherlands Radiator Service	40.00
3/27/2018	2018000111	3/27/2018	Sutherlands Radiator Service	47.50
3/26/2018	2018000136	3/26/2018	Terhune-Olaker, Landis L.	186.00
3/22/2018	2018000656	3/22/2018	The Metro Group	280.00
3/12/2018	2018000506	3/12/2018	Tim's Tires & Accessories	190.00
3/22/2018	2018001073	3/22/2018	Total ID Solutions	315.00
3/19/2018	2018001044	3/19/2018	Treasurer, State of Ohio	475.00

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1/1/2018	2018001041	1/1/2018	Treasurer, State of Ohio	600.00
3/20/2018	2018000215	3/20/2018	Treasurer, State of Ohio	200.00
3/22/2018	2018000602	3/22/2018	Trinity Services Group	5487.10
3/12/2018	2018000476	3/12/2018	Velarde, Timothy A.	374.01
2/2/2018	2018001042	2/2/2018	Verizon Wireless	179.58
3/20/2018	2018001023	3/20/2018	W. W. Grainger, Inc.	315.61
10/12/2017	2018000609	10/12/2017	Watch Systems, LLC	196.49
3/12/2018	2018000109	3/12/2018	Welch, David Michael	170.00
3/26/2018	2018000671	3/26/2018	Wendy L. McWhorter	2.13
2/5/2018	2018000303	2/5/2018	West Group	940.00
2/1/2018	2018000303	2/1/2018	West Group	836.83

\$

824,118.75

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

The commissioners noted receipt of no "Then & Now" Certificates, dated March 26, 2018 through March 30, 2018 to report from the Office of the Ross County Auditor.

AUDITOR AUTHORIZED TO TRANSFER FUNDS

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to transfer funds from Children Services to South Central Ohio Job & Family Services Fund, in the amount of \$522,330.17, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO ADVANCE FUNDS

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Auditor be authorized to advance funds from the General Fund to the Debt Service Fund, in the amount of \$55,210.00, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

APPROPRIATION OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$15,839.55 be appropriated in the General Fund, from unappropriated funds, to account code #100-02-00-7136, Election Expense, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$45,500.00 be appropriated in the 401 Care & Custody Fund, from unappropriated funds to account codes listed below, according to a request of this date from the juvenile/probate court:

AMOUNT	TO
\$15,500.00	420-18-13-7154, Admin Program Costs
15,000.00	420-18-13-7106, Integrated Serv/Behavioral
<u>15,000.00</u>	420-18-13-7107, Lighthouse Comm
\$45,500.00	TOTAL

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$1,170.00 be appropriated in the IV-E Fund, from unappropriated funds, to account code #420-18-42-7103, IV-E Contract Services, according to a request of March 27, 2018 from juvenile/probate court.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

TRANSFER OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$12,000.00 be transferred within the Children Services Fund, from account code #231-51-00-7103, Contract Services, to #231-51-00-7136, Election Expense, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$300.00 be transferred within the Children Services Fund, from account code #231-51-00-7103, Contract Services, to #231-51-00-7136, Election Expense, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.
Mr. Garrett moved, Mr. Neal seconded, that \$27,500.00 be transferred within the 401 Care & Custody Fund, to account codes listed below, according to a request of March 27, 2018, from juvenile/probate court:

AMOUNT	FROM
\$ 7,000.00	420-18-13-7108, PX2
7,000.00	420-18-13-7109, Parent Project
500.00	420-18-13-7112, Ross Co Bully
8,000.00	420-18-13-7105, PV ADAMH Prev Prog
<u>5,000.00</u>	420-18-13-7110, Juv Prob Electronic Monitoring
\$27,500.00	TOTAL

AMOUNT	TO
\$ 5,000.00	420-18-13-7106, Int Serv for Behav Health
7,000.00	420-18-13-7107, Lighthouse Comm Juv
<u>13,500.00</u>	420-18-13-7154, Admin Program Cost
\$27,500.00	TOTAL

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

ASSET DISPOSAL FORMS APPROVED – PROBATE/JUVENILE & BOARD OF DD

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Board of Developmental Disabilities (DD), for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1)	Toshiba E-Studio Copier, Serial #MSL526479, Tag #2191	Transfer to Surplus Property

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Probate/Juvenile Court, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL			
One (1)	Sony Recorder, Tag #128	Transfer to Surplus Property			
One (1)	Gun Cabinet, Tag #245	“	“	“	“
One (1)	Sony Transcriber, Tag #7610	“	“	“	“
One (1)	BM246 Recorder, Tag #7612	“	“	“	“
One (1)	Swintec Typewriter, Tag #15586	“	“	“	“
One (1)	Desk unit, Tag #10034	Discard	as	Valueless,	per ORC
307.18 (G)					
One (1)	Front counter, Tag #10034	“	“	“	“
“					
One (1)	HP Inkjet Printer, Tag #12007	Transfer to Surplus Property			
One (1)	Projector overhead, Tag #12066	“	“	“	“
One (1)	HP LJ 2035 Printer, Tag #13840	“	“	“	“
Twelve (12)	iPhone 55, Tag #12737, 15742, 15730, 15731, 15732, 15733, 15738, 1539, 15740, 15741, 15743, 15832	Traded-in			
One (1)	Armless desk chair, Tag #139381	Transfer to Surplus Property			
One (1)	Heater, Tag #16351	“	“	“	“
One (1)	Sansung Phone, Tag #15189	“	“	“	“
One (1)	Dell Printer, Tag #16731	Return to Dell			

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO RELEASE OPERATING GRANT FUNDS

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to release Operating Grant Funds from the General Fund, to the Ross County Soil & Water Conservation Fund, in the amount of \$250,000.00, according to a request from the county auditor of this date.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

ROSS COUNTY/CHILLICOTHE LAW ENFORCEMENT COMPLEX AND JAIL UPGRADE AND RENOVATION PROJECT PROFESSIONAL FEE APPROVED – DLZ

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve the Invoice for Professional Services, from DLZ, in the amount of \$9,482.255 to be paid from account code #557-01-00-7103, Contract Services.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

AMENDMENT TO LEASE AGREEMENT APPROVED – OFFICE SPACE FOR 4TH DISTRICT COURT OF APPEALS

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners (Tenant), by its President, R. Douglas Corcoran, approve an Amendment to a Lease Agreement with the Foulke Block, Limited, and Ohio Limited Partnership (Landlord), amending the lease agreement to a one year extension beginning April 1, 2018 and ending March 30, 2019, providing for the lease of approximately 3,250 square feet of office space for the Fourth District Court of Appeals, located on the third floor of the Foulke Block facility; and, at a monthly rental of \$2,461.70.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

ROSS COUNTY SERVICE CENTER BUILDING ADDITION AND ALTERATIONS PAYMENT #3 APPROVED – D.E. HUDDLESTON, INC.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve Invoice #4, from D.E. Huddleston, for work performed at the Ross County Service Center building addition and alterations, in the amount of \$175,754.48, to be paid from account code #559-01-00-7204, Capital Improvement.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RESIGNATION ACCEPTED – COMMISSIONERS ADMINISTATIVE ASSISTANT

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners accept the resignation of Nancy C. Graham from her position as Administrative Assistant for the Board, effective April 6, 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

NATIONAL BLUE AND GREEN DAY AUTHORIZED TO DISPLAY GREEN AND BLUE LIGHTS ON THE TOWER OF THE COURTHOUSE FOR ORGAN/TISSUE DONATION MONTH

Mr. Garrett moved, Mr. Neal seconded, that National Blue and Green Day, be authorized to display green and blue lights on the tower of the courthouse for the month of April, for Organ/Tissue Donation Month.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

VERTICAL ROD PANIC KEY LOCKING EXIT DOOR REPLACEMENT – ROSS COUNTY LAW ENFORCEMENT CENTER

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, approves the purchase of two (2) VD9927 Exit only devises with key lock on outside to match existing locking panic vertical rod doors, from Fultzy’s Glass & Door, for the Ross County Law Enforcement Center, to be paid from Capital Improvement Fund account code #100-01-03-7204, in the amount of \$3,605.00.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RESOLUTION ADOPTED – AMEND OCD POLICIES

Mr. Garrett moved the adoption of the following resolution:

RESOLUTION NO. 18-114

AUTHORIZING THE COMMISSIONERS TO ADOPT AMENDMENTS TO THE ROSS COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION POLICY AND PROCEDURE MANUAL AND AUTHORIZING SUBMISSION TO THE OHIO DEVELOPMENTAL SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT

WHEREAS, Ross County, Grantee, in conjunction with the Partner, Chillicothe, is applying for PY 2018 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Development Services Agency, Office of Community Development(OCD) for the purpose of addressing local housing needs; and

WHEREAS, the Current Policy and Procedure Manual is in need of amendment and said amendments must be submitted to the State of Ohio, Development Services Agency, Office of Community Development (OCD), with the PY 2018 CHIP Application; and

WHEREAS, the attached amendments to the Current Policy and Procedure Manual are necessary and appropriate; now, therefore be it

RESOLVED, by the Board of Commissioners, Ross County, Ohio:


Section 1: The Ross County Commissioners adopt the attached amendments to the Ross County Community Housing Impact and Preservation Policy and Procedure Manual.

Section 2: Ohio Regional Development Corporation shall submit the amendments to the State of Ohio, Development Agency, Office of Community Development (OCD) with the PY2018 CHIP Application.

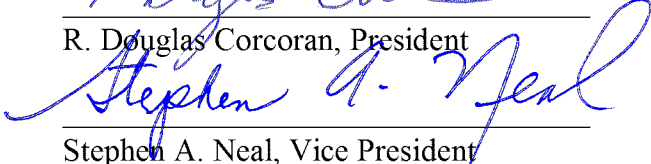
Mr. Neal seconded the motion and the result of the roll call vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 2nd day of April, 2018.

Board of Commissioners of Ross County,
Ohio



R. Douglas Corcoran, President



Stephen A. Neal, Vice President



Dwight A. Garrett

*****END*****

TIME SHEETS APPROVED - COUNTY ADMINISTRATOR & CLERK

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve time sheets submitted by Bradford M. Cosenza, county administrator and Gail L. Stout, clerk to the Board, for the pay period ending March 31, 2018.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

CERTIFICATE OF RELEASE, SATISFACTION & DISCHARGE OF MORTGAGE – DOWN PAYMENT ASSISTANCE/REHAB LOAN UNDER CHIP FY 2000

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners authorize and execute a Certificate of Release, Satisfaction and Discharge of Mortgage, certifying two (2) mortgages, one dated April 30, 2002, and recorded on July 17, 2002, in Volume 214, Pages 1946-1951; and, May 23, 2002, and recorded on May 29, 2002, in Volume 211, Pages 455-459, both of the official

records of the Office of the Recorder of Ross County, Ohio, executed by Brett M. Riffin and Amy R. Riffin to said Ross County Commissioners on property located at 427 Meadow Drive, Chillicothe, Ohio, 45601, given to secure the payment of certain promissory note of even date with said mortgage for a Down Payment Assistance/Rehab Loan under the county's CHIP FY 2000 grant, has been fully paid and satisfied, and the Ross County Recorder is hereby authorized to release same of record.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners adjourn into executive session at 11:01 a.m., to meet with Ross County Assistant Prosecutor, Judy Brown, Joann Price and Devon Shoemaker, Ross County Planning Department, to discuss imminent court action.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session of the Ross County Board of Commissioners, called at 11:10 a.m., was adjourned and the regular meeting resumed at 11:22 a.m. No action was taken.

AGREEMENT NO. 1 ENTERED INTO – MASTERMIND, LLC

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, enter into An Agreement No. 1, by and between MasterMind, LLC, for a Speed Zone Study project in Ross County, Ohio, identified as SZ-CEAO Safety Studies FY2018, in the amount of \$7,200.00.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RECEPTIONIST/CLERK TYPIST EMPLOYED

Mr. Garrett moved, Mr. Neal seconded, that Cathy Primer be employed on a full-time basis as a receptionist/clerk typist, in an unclassified status on the with the administrative staff of the Ross County Board of Commissioners, at a salary rate of \$12.50 per hour, April 3, 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

AMENDMENT TO IV-D CONTRACT – SOUTH CENTRAL OHIO JOB & FAMILY SERVICES

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an amendment to the IV-D Contract, entered into March 28, 2018, by and between South Central Ohio Job & Family Services (SCOJFS) County Child Support Enforcement Agency (CSEA), and Ross County Court of Common Pleas – General Division, to amend Section 20, to increase language to the Americans with Disabilities Act (ADA) Compliance.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners adjourn into executive session at 3:47 p.m., to meet with Ross County Assistant Prosecutor, Judy Brown, Joann Price and Devon Shoemaker, Ross County Planning Department, to discuss imminent court action.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session of the Ross County Board of Commissioners, called at 3:47 p.m., was adjourned and the regular meeting resumed at 4:10 p.m. No action was taken.

AGREEMENT ENTERED INTO – PARTNERSHIP WITH CITY OF CHILLICOTHE FOR PY 2018 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners enter into a Partnership Agreement by and between the City of Chillicothe to jointly undertake the Community Housing Impact and Preservation Program (CHIP), as required and to be submitted for approval to the State of Ohio, Development Services Agency, Office of Community Development (OCD),

contingent on PY 2018 CHIP funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD).

On the call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

JOINT LETTER OF AGREEMENT APPROVED – SCIOTO VALLEY HABITAT FOR HUMANITY CHIP

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, approve a Joint Letter of Agreement, by and between Scioto Valley Habitat for Humanity, to set forth the general terms and conditions for the County and Habitat in the undertaking of a joint new housing construction program throughout Ross County.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

LETTER SEEKING COMMITTEE MEMBER APPROVED – LAW COMPLEX COMMITTEE

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, approve a letter to be sent to the five (5) judges asking to agree on one citizen to serve as their representative on the Law Complex Committee, as outlined under Article XII, in the Agreement to Lease, by and between the City of Chillicothe, of July 5, 1989.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

SUBJECTS BROUGHT BEFORE THE BOARD

Eric Braunlin, County Risk Sharing Authority (CORSA) agent, met with the commissioners to discuss the CORSA renewal.

Mr. Braunlin said the Dave Brooks, Managing Director of CORSA through CCAO, is retiring July 1, 2018 and John Brownlee will be his replacement. There has been a slight increase in program structure, but for 2018/2019 program costs decreased (-.23%). Land Banks, Drone and underground storage tanks coverage was discussed. In the renewal meeting, Mr. Brownlee stressed the importance of using the best practices policy models to review and revise to keep them current. The renewal is very close to last years’ cost. Ross County currently has a \$9,000,000 liability limit. The annual cost to increase this limit is \$10,000,000 at \$1,005; and, \$11,000,000 at \$1,909, if you choose to increase coverage.

Deputy Glenn Detty, Dan Elliott and Todd Landrum, Ross County Maintenance, met with the commissioners to discuss inmates destroying the sprinkler system within the jail.

Deputy Detty said that I have been in contact with American Jail Association, seeking different information to prevent the inmates from destroying the sprinkler system throughout the jail. One reply said that the maintenance group worked with the fire marshal and created a cage that covers the head; however, leaves enough opening for proper water dispersion and functionality.

Mr. Landrum said what they do is flood the cell so they can be moved, but also show the other inmates how to destroy the sprinkler head to continue disruption.

Mr. Corcoran said that the inmates need to be disciplined in some manner. Once they are fixed or replaced, the issue will just continue.

Andy Wettersten, county IT Coordinator, met with the commissioners to discuss a contract for assistance with the security issues which were from an analysis performed by Hacker House.

Mr. Corcoran said that if you wish to have ADS IT Solutions, Jeremy Bevins, assist in correcting the security threats sited within the Hacker House Cyber Readiness Assessment, we will need a contract indicating the items in which they will work on, out of your scope. You want to bring them in because you can’t correct some issues. If the contract is \$20,000 as you say, then data processing will need to approve.

Mr. Wettersten said that we will use them only as needed and not to exceed the \$20,000.


We need a contract with the projects he will be working on in more detail by next week.

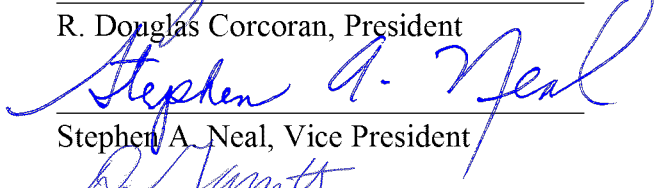
OTHER BUSINESS

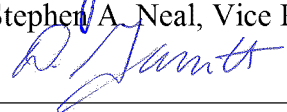
The commissioners conducted four (4) interviews for the replacement position of Administrative Assistant.

ADJOURNMENT

Mr. R. Douglas Corcoran, President, adjourned the regular meeting of, April 2, 2018, at 5:00 p.m.

Board of Commissioners of Ross County,
Ohio


R. Douglas Corcoran, President


Stephen A. Neal, Vice President



Clerk

Dwight A. Garrett